

# उत्तर प्रदेश ग्रामीण बैंक

## Uttar Pradesh Gramin Bank

### **Invitation for offer – premises required for Main Branch in District Shahjahanpur.**

UTTAR PRADESH GRAMIN BANK invites proposals in two bid system from owners / Builders /Developers having clear and marketable titles over land and built-up property, having carpet area upto 2000 sqft for acquiring premises for shifting of Main Branch Shahjahanpur on lease / rental basis in the following areas in order of preference :

- Preference shall be given to offers from Public Sector Units / Bank's / Undertaking`s and Government Departments. Location of premises should be within 1-2 km. (approx.) from current premises of Main Branch, Baduzai 2, Near Town Hall, Shahjahanpur.
- Premises should consist one strong room, one record room, hall, two washroom, space for pantry, water tank etc. Additional space for installation of Solar Panel, Rf, Vsat on roof and Genset outside premise and parking space should be provided without any cost and Premises should be ready for possession/accommodation within a period of 3-6 months from the date of advertisement.
- Carpet area (as per Is Code 3861-2002) shall exclude staircase, corridor and passage, porch, shaft and machine rooms for lifts, air-conditioning duct, loft, built-in wardrobes & shelf, intermediate pillars /columns, partitions & wall and other obstructions, verandahs, balcony, bathrooms and lavatory etc. Offers should be valid for a minimum period of -120- days from the last date of submission. No brokerage shall be paid.

### **Offers in two sealed envelopes in conformity with two-bid system should contain the following details.**

Envelop No. (1) –

- Marked "Technical Bid" :- should contain full technical details viz. location of premises with detailed address, plan drawn to scale with completion / occupation certificate, carpet area of each portion to be acquired, specification of internal finishes, amenities, car parking facility, distance from existing premises. No indication as to price aspect is given in "Technical Bid."

Envelop No. (2) –

- Marked "Financial Bid" :- Should contain strictly Financial details viz. Rates per sq. mtr. /Sq .ft. on carpet area, details of Municipal taxes and lease expenses etc. Carpet area (as per IS Code 3861-2002) shall exclude staircase, corridor and passage, porch, shaft and machine rooms for lifts, air-conditioning duct, loft, built-in wardrobes & shelf, intermediate pillars/ columns, partitions & wall and other obstructions, verandahs, balcony, bathrooms and lavatory etc.

Offers should be valid for a minimum period of 180-days from the last date of submission. No brokerage shall be paid. Both the sealed covers marked as "Technical Bid" & "Financial Bid" super scribing advertisement reference and applicant name & address be put in one sealed cover addressed and submitted to "The Regional Manager,Uttar Pradesh Gramin Bank, Regional Office, Badu Zai-2, Near Town Hall Shahjahanpur Pin Code-242001" on or before 11-08-2025 by 04.00 PM.

Any decision taken by Bank at any point of time in connection with this process shall be final and conclusive and no claim or dispute from any quarter in that regard shall be entertained.

For any clarification contact :

Uttar Pradesh Gramin Bank, Regional Office, Baduzai-2 Near Town Hall, Shahjahanpur or call at 8299839405.

**Regional Manager**  
**Region: Shahjahanpur**  
**Date: 18.07.2025**

## ANNEXURE-III

### SUGGESTED FORMAT FOR TECHNICAL BID

1	Name of Owner	
2	Telephone No. / Mobile No.	
3	Complete Address of Site / Premises Offered	
4	Copy of ownership proof (attach copy)	
5	Floor offered with details of Carpet area. Quote to be in Carpet area and not any other area	
6	Year of construction	
7	Whether said property has Municipal Approval for commercial use. (Attach Copy)	
8	Details of sanctioned plan (Copy to be furnished on demand)	
9	Details of completion / occupation certificate (Copy to be furnished on demand)	
10	Whether the colony is finally approved by Govt. (Submit the proof)	
11	Specifications of Internal Finishes	
12	Amenities	
13	Electrical Load	
14	Water Supply Connection	
15	Type of Structure – RCC / Load Bearing	
16	Parking availability	
17	V-SAT Antenna Space	
18	Distance from Railway / Station etc.	

### **CARE:**

- No indication as to price aspect be given in Technical Bid.
- Technical bid and Financial bid are to be submitted in separate sealed covers marked as TB & FB superscribing advertisement reference, name of the applicant and address of the applicant.
- Both the sealed covers (TB & FB) be put in one sealed cover marked as offer for premises at\_\_\_\_\_.

## ANNEXURE-IV

### SUGGESTED FORMAT FOR FINANCIAL BID

1.	Full Name of Owner	
2.	Location of Premises	
3.	Rental rate per sq.ft. of Carpet area. Quote to be in carpet area only and not any other area. (Only Ground floor premises to be offered) ` _____ per sq.ft. per month (inclusive of taxes)	
4.	Municipal Taxes. To be borne by landlord invariably	
5.	Taxes including revision in future To  be borne by Landlord invariably.  Please note that Municipal taxes / cess/ services to be borne by Landlord. Service charges like Society charges, maintenance charges to be borne by the Bank.	
6.	Other charges like Society Charges / Maintenance charges / Charges for Amenities (Please quantify)	
7.	Goods & Service Tax (GST) on rent (to be borne by whom)	
8.	Period of Lease	
9.	Desired enhancement in rent	
10.	Cost of execution of Lease Deed to be shared in proportion	50:50
11.	Interest free rent advance required, if any	
12.	Loan amount required for construction / renovation of premises. If any	
13.	Any other condition, If any.	