

BARODA UTTAR PRADESH GRAMIN BANK, REGIONAL OFFICE, RAE BARELI

TENDER FOR SELECTION OF FLEX PRINTER UNDER RATE CONTRACT FOR ONE YEAR.

Baroda Uttar Pradesh Gramin Bank, Regional Office, Rae Bareli invites sealed tenders on two-bid system basis from established flex printers operating in Rae Bareli Municipal area. The bank will short-list one or more printer(s) based on technical and commercial bid and enter into rate contract for one year for its printing requirement for flex/star (media/flex). Please note that this tender is not seeking printers for printing on regular paper or paper based out put. Commercial bids should be filled in by FLEX PRINTERS only. The Sealed tenders should reach latest by 15.04.2019 on the following address:

The Regional Manager,
Baroda Uttar Pradesh Gramin Bank,
Regional Office,
151, Kirorimal Complex,
Beli Ganj Gate,
Rae Bareli-229001.

The tender document should be submitted in two separate envelopes containing Technical & Commercial bids, properly sealed and clearly super-scribed as "Technical Bid – Tender for Selection of flex printer" and "Commercial Bid – Tender for selection of Flex Printer."

Eligibility Criteria:

- The bidders should have full fledged printing setup within the Municipal Area of Rae Bareli
- The bidders must have an in-house independent fabrication unit
- The bidders must have been in flex printing business preferably for last two years.
- The bidders should have the capacity of printing a minimum of 10000 sq. ft. of flex material per day.

Scope of Work:

Bank will from time to time requests the printer to print the various sizes of flex banners based on its display requirement for its branches located in the region during the rate contract period. However, total quantity of the flex printed should be delivered at Regional Office.

Confidentiality Clause:

The bidder shall keep confidential all the information relating to bank's business that comes into its possession as a result of or in connection with its printing job under this work.

Discretion Clause:

The Bank reserves the right to reject any/all offers received without assigning any reasons thereof. Mere submission of an offer to the bank does not entitle a bidder to any benefits/rights/preference. Canvassing is prohibited and will lead to disqualifications. Bank may award the work order/s to one or more flex printers at its sole discretion.

Submission of Bids:

- The bids should be submitted in TWO SEPARATE ENVELOPES, containing Technical and Commercial bids, properly sealed and clearly super-scribed as "Technical Bid – Tender for Selection of flex printer" and "Commercial Bid – Tender for selection of Flex Printer."
- The technical bid should be submitted as per Format-I
- Commercial bid should be submitted as per Format-II
- The bids should reach the undersigned at the given address latest by 15.00 hours on 15.04.2019.
- The bidder must submit copies of the following documents as enclosures in support of their submitted technical bid:
 - ◆ Letter from the clients indicating satisfactory performance.
 - ◆ Statement of Experience(indicating name of clients, nature of project and no. of years)
 - ◆ PAN number
 - ◆ GST number of firm
 - ◆ Profile of Management Team, Organization Structure, Employee Strength
 - ◆ Photographs of office/facility/machines/infrastructure
- Bids received later than the above time and date will be rejected.
- Bids not submitted in two separate bids will be rejected.

General Terms:

- The selected agency/vendor for the above jobs will have to ensure timely supply of printed flex banners directly to regional office as and when required.
- The quality parameters/specifications for the display material (banners) are to be strictly adhered to and deviations in the same if found would be viewed as violations to the contract and suitable action as per the contract will be imposed which includes termination of the contract.
- Bank will, at random, arrange for verification of quality of materials used and printing the same, through third party or otherwise.
- The bank reserves the right to reject any or all offers/bid or the annual rate contract exercise without assigning any reason whatsoever.
- The Bank reserves the right to scrap the tender at any time at its discretion without assigning any reason.
- Relevant information/copies of certificates called for should be annexed to the tender. Non receipt of any information/certificates with the tender may entail rejection of the tender.
- In case of any clarification in the matter, the bidder may contact on telephone numbers 9554969015, 9554969003 on any working day during office hours.

Regional Manager
Baroda Uttar Pradesh Gramin Bank,
Regional Office, 151, Kirorimal Complex,
Beli Ganj, Rae Bareli.

Date: 04.04.2019

FORMAT-I

PRINTING OF FLEX: FORMAT FOR TECHNICAL BID

1.	Name of Firm/organization	
2.	Name of Partners/proprietor	
3.	Address of Corporate Office and Press/work station)	
4.	e-mail Address & Phone Nos.	
5.	Details & nos. of printing machines. Mention make & Model with year of purchase	
6.	Total installed capacity (per machine)	
7.	Profile of Management Team/Organization Structure, Employee Strength	
8.	Annual Turnover for the last three years (Pl attach proof)	
9.	Statement of experience (Indicating name of client/s, nature of project and number of years (Attach certificates from at least important clients served)	
10.	PAN NO. (ATTACH COPY)	
11.	GST No.(ATTACH COPY)	
12.	Photographs office/facility/machines/infrastructure.	

We do hereby declare that the above stated information is true and correct to the best of our knowledge and belief.

Authorized Signatory.
On behalf of firm (name & seal)

Date:
Place:

BARODA UTTAR PRADESH GRAMIN BANK, RAE BARELI

FORM-II. (PRICE BID)

Name of Firm:

Name of Proprietor/Partner:

Address:

Phone No./Mobile No.

Mail ID:

PAN No.

GST No.

RATE FOR SUPPLY AT REGIONAL OFFICE, RAE BARELI.

FLEX BANNERS	Rate Per Sq. ft. Quantity up to 25 pieces (GST extra)	Rate Per Sq. ft. Quantity up to 100 pieces (GST extra)	Rate Per Sq. ft. Quantity above 100 pieces (GST extra)
Flex 240 gsm print	Rs.	Rs.	Rs.
Flex 300 gsm print	Rs.	Rs.	Rs.
Star Print	Rs.	Rs.	Rs.
Fixing of Eyelets (Iron) cost per piece	Rs.	Rs.	Rs.

We hereby declare that the rates quoted above is exclusive of GST and the delivery of printed material will be at Baroda Uttar Pradesh Gramin Bank, Regional Office, Rae Bareli and no extra cost whatsoever will be charged by us.

Authorized Signatory.

On behalf of firm (name & seal)

Date:

Place: