

# BARODA UTTAR PRADESH GRAMIN BANK

Regional Office-117/N/26,  
Kakadeo-Kanpur-25

BUPGB: RO: IT/P&E: RFP: BATTERY: 2018-19

Date: 08-02-2019

## **TENDER FOR SUPPLY OF BATTERIES FOR UPS SYSTEMS**

BARODA UTTAR PRADESH GRAMIN BANK, REGIONAL OFFICE, KANPUR invites sealed tender for supply of sealed maintenance free Batteries for 3 KVA & 5KVA UPS installed at our branches(No of branches 66 including RO) situated at Kanpur Nagar district.

**BATTERY SPECIFICATIONS:** 26/28/42/65/100AH/12V SMF BATTERIES.

**ACCEPTABLE BRAND:** QUANTA, EXIDE, PANASONIC.

### **ELIGIBILITY:**

- Quotations are invited only from those vendors who are authorized dealers/suppliers for the brand they are quoting. (For EVIDENCE THAT THEY ARE AUTHORIZED DEALERS/SUPPLIERS FOR THE BRAND, THEY HAVE TO ATTACH THEIR AUTHORIZATION WITH THE BID).
- Only those vendors who have minimum two year experience of supplying of batteries in PSU's, Government organizations, Private banks Engineering colleges etc.
- The Bidder should have local service support office at Kanpur

### **WARRANTY:**

- Onsite comprehensive warranty for 24 Months from the date of installation.
- In the event of battery becoming defective with in warranty period, vendor would be required to provide a new replacement (battery) at no cost to the bank.
- If new replacement cannot be given on the same day, the vendor will be required to provide an equivalent battery in good working condition on the same day till new replacement is delivered within seven days of the battery becoming defective.
- Battery inter connecting cable with lugs shall be provided for each battery wherever defective or broken.
- Vendor will be responsible for service/replacement of batteries during warranty period.

### **VALIDITY OF RATES:**

- The Rate Contract with the selected vendor will be valid up to a period of one Year i.e.25-02-2019 from the date of acceptance of the rates.
- The bank (Regional office) will place the orders and delivery will be at our branches/office in the Kanpur region. Bidder shall make necessary arrangements for processing the purchase orders.

### **OTHER CONDITIONS:**

- The registration number of the firm along with the GSTIN no. allotted by the authorities must be submitted.
- PAN number of the firm allotted by the income tax authorities should be submitted (without which the vendor's bid would become invalid and same shall be rejected).
- The bidder should be registered with service tax department of the government and should enclose attested copy of valid registration number.
- The bid must accompany the income tax returns for the last three years.
- Conditional tenders shall not be accepted on any ground and shall be rejected straight away.
- Any deviation of the conditions given by the purchaser will not be accepted and the bid will be rejected without assigning any reasons.
- If any clarification is required the same should be obtained before submitting the bid.
- The entire tender document must be signed with the seal and attached as mark of acceptance of terms and conditions.

### **BID SUBMISSION:**

- The sealed tenders must reach the REGIONAL MANAGER, BARODA UTTAR PRADESH GRAMIN BANK, REGIONAL OFFICE-KANPUR 117/N/26 KAKADEO KANPUR-25 COMPLETE IN ALL RESPECT LATEST BY 5:00 PM ON 21-02-2019. Bids received after that shall not be entertained.
- Bids must be submitted through hand to hand or through registered Post.
- The bid must contain two Envelopes as per procedure given below.

### **FIRST ENVELOPE MUST CONTAIN ALL THE DOCUMENTS GIVEN BELOW:**

1. Details of infrastructure for providing proper services.
  2. Attested photocopy of document of registration of firm along with GSTIN No.
  3. Photo copy of PAN Number duly attested.
  4. Photo copy of GSTIN number duly attested.
  5. Photo copy of income tax Return for the last three years.
  6. Certificate that the vendor is authorized dealer to sell above brand.
  7. The entire tender document duly signed by the vendor as a mark of acceptance of term and conditions of the tender document.
  8. All the documents should be self attested along with stamp of the Firm.
- IF ANY OF THE ABOVE DOCUMENTS IS/ARE NOT SUBMITTED OR IF SUBMITTED BUT IS NOT DULY ATTESTED, THE BID WILL BE REJECTED & PRICE BID WILL NOT BE OPENED.
  - IT MUST BE MENTIONED ON ENVELOPE "DOCUMENT SUBMITTED FOR BID OF BATTERY FOR UPS SYSTEMS".

**SECOND ENVELOPE MUST CONTAIN ALL THE DOCUMENTS GIVEN BELOW:**

SECOND ENVELOPE MUST CONTAIN only bid and nothing else.

- The price must be submitted on the prescribed format (annexure-I) along with document.
- Price bid will not be accepted on any other format or document.
- It must be clearly mentioned "PRICE BID OF BATTERY FOR UPS SYSTEMS".

BOTH TWO ENVELOPES MUST BE KEPT IN THIRD SEALED ENVELOPE AND SUPERSCRIBED "BID FOR SUPPLY OF BATTERY FOR UPS SYSTEM".

**PROCESS & TIME FRAME:**

Bids will be opened on **22-02-2019** at 11:00 AM at Regional office, Kanpur. Bidders can depute their representative (only one) to present at the time of opening of bid & process. No separate intimation will be given in this regard to the bidders.

**EVALUATION OF BIDS:**

- Quoting incredibly low value of items with a view of subverting the tender process shall be rejected straight away.

**DELIVERY:**

1. Delivery at site should be made within 7 days of date of placement of order which should be extended up to 14 days in special case like Natural calamities (heavy rain earthquake flood etc). In case of some urgent requirement of the bank, the same may be delivered urgently.
2. No extra freight or any other charges will be paid.
3. Each battery should be clearly marked with manufacturing date, installation date, warranty date, vendors name and Telephone Number.
4. The manufacture date must not be more than three months from the date of supply.
5. The vendor would be required to dismantle the existing bank batteries and install new batteries.

**LIQUIDATED DAMAGES:**

In case of delay in supply/attending complaint, liquidated damages@1.50% of the order value per week would be imposed after 7 days delivery period. (Example: Rs.750/- will be deducted for delay of one week for an order value of Rs.50,000/- and like).

If delivery of order is not supplied within stipulated time from the date of order i.e.14 days, order will be automatically cancelled.

**SINGLE POINT OF CONTACT FOR SUPPORT:**

Bidder has to provide details of single point of contact viz. designation, address, email address, telephone/mobile No. for communicating and service support as per Annexure-II

**PAYMENT TERMS:**

Payment will be made by Regional Office after successful installation and working of UPS. The selected bidder will have to deposit Rs.50,000/- (fifty thousand Rupees) in form of FDR with our bank as security money. The selected Bidder will have to sign an agreement with the bank.

The Bank will pay invoices within a period of 10 days from the date of receipt of undisputed invoices.

**RIGHT TO REJECT BIDS:**

I-Bank reserves the right to accept or reject any quotation or cancel the entire process at any stage without assigning any reason whatsoever. The bank does not bind itself to accept the lowest of any quotation and reserves to itself the right to accept or reject any or all quotations, either in whole or part, without assigning any reason for doing so.

II-The selected bidder is found to be unsatisfactory response/performance.

III. If the delivery of batteries delayed by more than two weeks from the due date of delivery or if deductions on account of liquidated damages exceeds more than 5% of the contract value.

**REQUEST FOR INFORMATION**

All queries relating to the RFP, technical or otherwise, must be either in writing or by email only – [ROKANP@barodauprrb.co.in](mailto:ROKANP@barodauprrb.co.in) or [it.knpro@barodauprrb.co.in](mailto:it.knpro@barodauprrb.co.in) FOR ANY CLARIFICATION CONTACT-Regional office: 117/N/26, Kakadeo- Kanpur (PIN-208025) -IT-Deptt-7310108515.

**PRICE QUOTATION**

Annexure-I

NAME OF THE BIDDER: \_\_\_\_\_

ADDRESS FOR CORESSPONDENCE: \_\_\_\_\_

PERMANENT ADDRESS: \_\_\_\_\_

TELEPHONE NO. /MOB: \_\_\_\_\_

TAN/PIN/PAN NO: \_\_\_\_\_

FAX NO: \_\_\_\_\_

E MAIL: \_\_\_\_\_

SN	Battery Particular	Unit price battery [1]	Tax- VAT/CST [2]	Total battery cost [3]	Buy back(Rates) [4]	Net Amount [3]-[4]=[5]	Warranty Period
1	26-AH/12 Volt SMF						24 Months from date of installation  (Manufacturing date must be within three months)
2	42-AH/12 Volt SMF						
3	65-AH/12 Volt SMF						
4	100-AH/12 Volt SMF						

SIGNATURE WITH SEAL

NAME:-

**ESCALATION MATRIX****Delivery / Service related Issue:**

SN	Name	Designation	Mobile No	Email address
1		First Level		
2		Second Level		
3		III rd Level		
4		Regional Head		

**Any change in designation will be informed by us immediately****Date:****Signature with designation company seal**